

**TOWN OF NORTHFIELD
BOARD OF SELECTMEN
Minutes of September 24, 2007**

- I. **ROLL CALL:** Chair Melvin Adams, Selectmen Kenneth Johnson, Roger LeClair, Charles Morse, and Greg Sanders. Also present were Manager Nanci Allard, Clerk Samantha Baraw, Paul Ciampaglia (Greater Northfield Coalition Council), Kathleen Lott (Northfield News & Transcript), Carol Jean Suitor (Hunger Forum Committee), Warren Hagy, and Sally Davidson (Recreation Board).

Chair Adams called the meeting to order at 7:00 p.m.

II. **APPROVAL OF MINUTES**

- a. **September 10, 2007 (Regular Meeting).** Motion by Selectman Morse, seconded by Selectman Johnson, to approve the minutes. **Motion passed 5-0-0.**

III. **APPROVAL OF BILLS**

- a. **Warrant #07-08:** Motion by Selectman Morse, seconded by Selectman LeClair, to approve Warrant #07-08 in the amount of \$36,650.06. **Motion passed 5-0-0.**

IV. **PUBLIC PARTICIPATION**

- a. **Paul Ciampaglia: Greater Northfield Coalition Council.** Mr. Ciampaglia stated that GNCC focuses on building on the health of our community. They received another year of funding and are looking for volunteers. Mr. Ciampaglia outlined some of the GNCC's achievements over the last year.
- b. **Carol Jean Suitor: Hunger Forum Committee.** Starting this week, there will be an outpost twice a month (2nd and 4th Thursdays) for food stamps at the Making a Difference Resource Center. It is strongly recommended that those applying for food stamps call and make an appointment (please call 479-1041 or go to www.vermontfoodhelp.com).
- c. **Sally Davidson: Board of Recreation.** Ms. Davidson received the year end budget report. She wanted to ask some questions about it. Ms. Davidson wants to know where the money goes that is not spent. She was told that any money that is not spent goes to the surplus (as it does for any other Town department). The Recreation Board met with Rick Taft (insurance from VLCT) and he made some suggestions. Ms. Davidson would like to use some of the unspent money to fix some of the things they had on their list of concerns. There was discussion of the part-time "handyman" position being advertised. The concern was that this person would be doing highway work, not the handy-man duties. The priorities would lie with the safety concerns.

V. **MANAGER'S REPORT**

- a. **Status Reports: Various Projects:**
1. **King Street and Norwich Substation.** Manager Allard stated that the Public Service Board finally has given its approval for improvements at the King Street and Norwich Substation. This is subject to voter approval at tomorrow night's Special Village Meeting.
 2. **Town Budget.** Budget worksheets went out to department heads today.

VI. **SELECTBOARD**

- a. **Special Town Meeting Warning (Police Station Bond).** This would seek voter approval for a twenty (20) year bond for \$1,100,000. This is bought at the State Bond Bank. There will be a public hearing on October 22, 2007 at 7:00 p.m. (prior to the regular meeting) and the vote is by Australian Ballot on October 30, 2007 from 7:00 a.m. to 7:00 p.m. at the Northfield High School. Motion by Selectman Morse, seconded by Selectman Johnson, to approve the warning. **Motion passed 5-0-0.**

- b. **Public Hearing (Police Station Bond).** Motion by Selectman Johnson, seconded by Selectman Morse, to approve the hearing on October 22, 2007 at 7:00 p.m. **Motion passed 5-0-0.**
- c. **Executive Summary: Cheney Driveway Permit.** Motion by Selectman Morse, seconded by Selectman Sanders, to approve the permit with the conditions specified by Highway Superintendent William Lyon. **Motion passed 5-0-0.**
- d. **New Ambulance Billing Rates.** Motion by Selectman Morse, seconded by Selectman Johnson, to authorize Chair Adams to sign the form indicating the new rates approved at last meeting. **Motion passed 5-0-0.**
- e. **Crop Walk Proclamation.** The Selectboard affirmed the document, which proclaims October 7, 2007 to be Crop Walk Day in Northfield.
- f. **Lister Appointments.** There were letters of interest from Larry Drown, Richard Lagerstedt, Rick Greenslit, Phyllis Murphy, and Warren Hagy. Motion by Selectman Morse, seconded by Selectman Johnson, to appoint Richard Greenslit and Warren Hagy to the vacant positions on the Board of Listers. **Motion passed 5-0-0.** The new Listers both will serve until Town Meeting Day next March.
- g. **Class 4 Roads and Trails Policy update.** It was brought to the Board's attention that there was a disparity in the above policy that was affirmed in March. Selectman Morse will provide copies of his proposed policy to the Board. Selectman Johnson is looking for any requests for modifications to come to the Board (or least to be notified of a request). The Board would like a report on Kingston Road. The policy will be discussed further later.
- h. **Tax Mapping RFP update.** The RFP was provided to the Lister Steve Hatch. Lister Hatch did not provide any feedback. The Board had requested the attachments. There was a discussion that this would be updated on an annual basis. There was a discussion over whether names would be included on the maps.
- i. **Status Reports: Various Projects:**
 - 1. **Facilities Committee.** Selectman Morse reported that the cost of the proposed Police Station was "squeezed" to be as efficient as possible. There was discussion of eliminating the sprinkler system. At this time, the Committee was not comfortable doing this. There was discussion of our own crews doing some of the construction work. This could eliminate some of the cost. The contingency is less than 5%. He noted that the bond vote is for up to \$1,100,000; this does not mean we would spend the whole amount.
 - 2. **July Flooding.** There was a designated flooding emergency in Washington County last July. Motion by Selectman LeClair, seconded by Selectman Johnson, to authorize Chair Adams to sign reimbursement forms for repairs due to the July flooding. **Motion passed 5-0-0.**
 - 3. **Budget Surpluses.** Selectman Morse wanted clarification on surpluses. He is sure there is a state statute that gives clarification on this. He will investigate this.

VII. **PUBLIC PARTICIPATION:** Non-agenda items: none.

VIII. **ADJOURNMENT:** Motion by Selectman Johnson, seconded by Selectman LeClair, to adjourn. **Motion passed 5-0-0.**

Meeting adjourned at 8:39 p.m.

Respectfully submitted,

Samantha H. Baraw

Samantha H. Baraw, Clerk

These minutes are subject to approval at the next regular meeting.